

Dear Parents,

As you plan for the upcoming academic year, please make note of the fact that for your convenience the most current version of the School's calendar can always be found on the Middlesex website. The calendar has been carefully considered to fulfill essential academic and social programming objectives. We have made every attempt to create a calendar that takes into account the variety of travel needs of our diverse student population.

We ask parents to arrange travel schedules to ensure attendance during the School year. We ask that parents arrange travel plans well in advance to avoid transportation conflicts that could result in missed school commitments around vacations, holidays, and other School breaks. Please take note of designated campus weekends, which are **September 9-10, December 2-3, Casino Night weekend Feb 9-11, Prom Weekend April 20-21 (for prom attendees only), May 18-19, and May 24-26 (for graduation)**. Please refrain from scheduling off-campus events during those times. Advanced planning will assist in the smooth functioning of the School. There are days on the calendar where special Community Life programming replaces the normal academic schedule. These special Community Life programs are required and should not be considered a free day. Please make special note of the fact that **classes will be held on Columbus Day, required all-school programming will be held on Martin Luther King, Jr. Day, and that Reading Day for Comprehensive Exams for Class II, III, and IV will be held on Memorial Day**.

**Voluntary absence from School:** The School is aware that there may be legitimate personal or family reasons why a student may not be in attendance when School is in session. Departure from the main School calendar for important family events and for non-School trips, including special circumstances for campus weekends that would result in absences must be cleared through the Deans office. Parents are required to submit a request by emailing [Deans@mxschool.edu](mailto:Deans@mxschool.edu). Additionally, students are required to submit a Deans Permission form in Moodle with detailed information about the requested absence. We also would appreciate at least two weeks' notification prior to the event for review by a Committee which may or may not give approval depending on the circumstances.

Thank you for your cooperation and for your understanding. We look forward to seeing everyone at the opening of School in the fall.

Sincerely,  
The Deans' Office