

Dear Parents,

We want you to know that two Middlesex School employees in the Facilities & Operations Department have tested positive for COVID-19. After experiencing symptoms, each sought out a primary care provider for testing and treatment. At this time, the employees are isolating at home and will remain there for a minimum of 14 days, as the Board of Health guidelines and best practice require. We are thinking of them and send our best wishes for a quick recovery.

In keeping with the School's COVID-19 protocols, Director of Health Meg McLaughlin notified the Concord Board of Health and interviewed each employee to determine if additional follow up with contacts is warranted. There is no evidence that any other employees or any of the families who have been on campus for move-out had direct, face-to-face contact with either of the employees.

Out of an abundance of caution, we are engaging in enhanced cleaning protocols in certain areas of campus where these employees were working. If you have any questions, please do not hesitate to contact our Chief Operating Officer, Matt Crozier ([mcrozier@mxschool.edu](mailto:mcrozier@mxschool.edu); 978-394-2185), or our Director of Health, Meg McLaughlin ([mmclaughlin@mxschool.edu](mailto:mmclaughlin@mxschool.edu); 978-371-6582)

Given the spread of the virus in Massachusetts, it is not surprising that COVID-19 has affected members of our community. We all need to be careful and to do our best to protect ourselves and each other. With this in mind, please remember to:

- Maintain physical distance from friends and co-workers
- Outside of your home, wear a mask at all times indoors, unless you are alone in your workspace
- Practice good hand hygiene with frequent hand washing
- Monitor yourself for symptoms of COVID-19 and stay home if you feel sick

Your extra care makes a big difference.

Thank you,

Matt Crozier  
Chief Operating Officer

Meg McLaughlin  
Director of the Cruz Health Center