

**MIDDLESEX PARENTS ASSOCIATION (MPA)**  
**VOLUNTEER OPPORTUNITIES**  
**2011 - 2012**

There are many ways you can contribute your time and energy to the school community, whether you live down the street, or across the country. Please contact **Betsy Lawrence (palmtreebl@yahoo.com)** or **Dawn Kreitler dkreitle@optonline.net** (any of the committee heads listed ) if you have any questions.

**Class Representatives - Mary Toth (marytoth@aol.com)**

Volunteer Class Representatives to assist the lead class reps who help facilitate communication among parents in each class. They assist with class activities for students and organize parent events during the school year.

**Faculty/Staff Appreciation - Robin Shapiro (rshapiro@Leapschool.com)** Volunteers organize refreshments for the December staff meeting. This committee also decorates and provisions a luncheon at the end of the school year in June to honor and thank the faculty, staff and administration.

**Holiday Chapel Decoration - Christiane Masiello (christiane@cox.net)**

Volunteers decorate the chapel and organize a reception after the Holiday Concert.

**June Slushies - Lisa McNamara (ltmcnamara@comcast.net)**

Volunteers coordinate spring refreshments during exams.

**New Parent Outreach and Opening Day - Kristen Erickson**

*New Parent Outreach:*

Volunteers contact new students' parents prior to school opening and again several weeks after school begins in the fall. Volunteers are encouraged to attend Opening Day and welcome new parents to assure a comfortable and smooth transition to Middlesex. This is a great chance to meet new friends and future volunteers.

*Opening Day:*

The committee coordinates and attends Opening Day of school to assist with welcoming new parents, distributing MPA material, organizing the New Parents' Tea at the Head's house and answering questions.

(Please turn over)

**Parents' Weekend - Lisa Ruffolo ([lruffolo@comcast.net](mailto:lruffolo@comcast.net))  
and Katie Porter ([bpkatie@aol.com](mailto:bpkatie@aol.com))**

Volunteers assist in coordinating MPA involvement in Parents' Weekend activities in the fall. Typically entails one morning of work the week prior to the event.

**P.I.N. Representatives - Jennifer Coash ([jjcoash@aol.com](mailto:jjcoash@aol.com)) and Sarah Robertson ([robertson18@comcast.net](mailto:robertson18@comcast.net))**

Volunteers attend regular Parents' Independent Network meetings and report to the MPA regarding topics discussed. All staffed until Fall of 2013.

**Sports Teas - Deb Zaffiro ([debzaffiro@comcast.net](mailto:debzaffiro@comcast.net))**

Volunteers help to recruit parents to provide baked goods and other treats for all-school sports teas - two per year.

**Volunteer Coordinator - Maureen Pellegrini ([maureenpellegrini@gustavopreston.com](mailto:maureenpellegrini@gustavopreston.com))**

Creates and maintains a database of all potential parent volunteers and provides volunteer lists to committee chairpersons. Volunteer Coordinator also leads the Nominating Committee in developing a slate of MPA officers for the following year.

**Hosts and Hospitality - Jen Kelt ([jkelt@comcast.net](mailto:jkelt@comcast.net))**

Local volunteers host visiting families for Parents' Weekend and for Prep-for-Prep overnights.