



Middlesex School Summer Arts

An Equal Opportunity Employer

2012 Staff Application

Personal Data

Name (First): _____ Last: _____ Middle Initial: _____

Is there another surname under which you have worked and/or attended school that we should use in making inquiries on your behalf? Yes _____ No _____ If yes: _____

Home phone: _____ Cell phone: _____

Present Address: _____ Zip: _____

Permanent Address: _____ Zip: _____

Email: _____

How did you hear about us? (i.e.: friend, web, ad, etc.) _____

If under 18, state date of birth: _____

Do you hold a Driver's License? Yes _____ No _____ State: _____ License: _____

Employment Desired

Position sought: _____ Age preference: _____

Dates available: From: _____ to _____

Are you employed now? Yes No If so, where? _____

Are you authorized to work in the U.S.? Yes No

Educational History

	Name	Graduation date/ Years attended	Major/Minor
High School:	_____	_____	_____
College:	_____	_____	_____
Graduate School:	_____	_____	_____

Employment History

Please list all past employment, beginning with your current or last position. You may include verified work performed on a volunteer basis. (Attach additional sheets if necessary.)

1. Company Name: _____ Position Held: _____

Address: _____ Phone: _____ Dates: _____

Reason for leaving: _____

2. Company Name: _____ Position Held: _____

Address: _____ Phone: _____ Dates: _____

Reason for leaving: _____

3. Company Name: _____ Position Held: _____

Address: _____ Phone: _____ Dates: _____

Reason for leaving: _____

Camp Experience

1. Camp Name: _____ Director's Full Name: _____

Address: _____ Phone: _____ Dates Start/End: _____

Nature of work: _____

2. Camp Name: _____ Director's Full Name: _____

Address: _____ Phone: _____ Dates Start/End: _____

Nature of work: _____

3. Camp Name: _____ Director's Full Name: _____

Address: _____ Phone: _____ Dates Start/End: _____

Nature of work: _____

References

1. Name of Reference: _____ Name of Business: _____

Email: _____ Phone: _____ Years Known/Relationship: _____

2. Name of Reference: _____ Name of Business: _____

Email: _____ Phone: _____ Years Known/Relationship: _____

References, continued...

3. Name of Reference: _____ Name of Business: _____

Email: _____ Phone: _____ Years Known/Relationship: _____

Questions

Why do you want to work at MSSA this summer?

What can you contribute to MSSA in the role for which you have applied?

Certification

Please read carefully before signing.

In exchange for the consideration of my job application by Middlesex School Summer Arts Program (hereinafter called "the Company"), I agree that: Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Middlesex School Summer Arts Program, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an authorized representative of the Company. Both the undersigned and the Company may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I understand that the Company may cause an investigative report to be made, which may include information as to my character, general reputation, and personal characteristics. I further understand that, if I make a written request to the camp within a reasonable period of time after the date of this application, the Company shall make a complete and accurate disclosure of the nature and scope of the investigative report.

I authorize investigation of all statements contained in this application and submitted resume. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contact.

Signature:

Date:

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Concord, MA 01742
978-371-6550

website: www.mxschool.edu/summer